



Albuquerque Fire Department Retiree's Association

Checklist for AFD Retirees

Have you discussed the following with your Family???

- 1... Any Life Insurance Policies that you have, and where those policies are located.
- 2... Your paid-up Life Insurance Policy with the City of Albuquerque. This Insurance should be about ½ of your final annual Salary. If you don't have a copy of your paperwork, (which you should have received at the time of your Retirement), check with the City's Insurance & Retirement Section (Personnel / Human Resources Department). The City of Albuquerque Insurance Department phone # is 768-3700.
- 3... Do you have a Last Will & Testament, if so where you do keep it?
- 4... Do you have a Safety Deposit Box, if you do, does your family know about it?
- 5... Are you a Member of the New Mexico Retiree Health Care Authority? If you are, you are automatically covered with a \$6,000.00 Basic Life Insurance, Accidental Death & Dismemberment Policy. The NM Retiree Health Care Authority # is 1-800-233-2576.
- 6... Have you discussed your funeral preference, as to which Mortuary you want your family to use?
- 7... Do you want AFD involved with your services (Fire Fighter Funeral)?
- 8... Have you checked with Social Security to see which benefits you are entitled to? The Social Security # is 1-800-772-1213.
- 9... Do you have any other Retirement Plans? (401 K- IRA- CD's). If you do, does your family know about them?
- 10... If you are a Veteran, you are entitled to certain Death Benefits. Have you made your **DD-214?** available to your family? The VA Phone # is 1-800-827-1000.

After the Fact

- 11... Request at least a Dozen (12) original Death Certificates.
- 12... To contact: PERA: 1-800-342-3422. Local Albuquerque Office: 2500 Louisiana Blvd NE, Suite# 420 Albuquerque, NM, (1-505-883-4503).